



## Star of the Sea Early Learning Center

4470 Aliikoa Street, Suite 100, Honolulu, Hawaii 96821  
Phone: (808) 734-3840 • FAX: (808) 732-1738

Aloha from Star of the Sea Early Learning Center!

Thank you for considering Star of the Sea Early Learning Center for your child. Star of the Sea Early Learning Center (ELC) is located in East Oahu, in the city of Honolulu. We are affiliated with the Star of the Sea Catholic Church; however, all denominations are welcomed by the ELC. The Early Learning Center opened in 1980 in the former convent of the Sisters of Notre Dame.

Our commitment is to provide a quality childhood education through the implementation of the Montessori Method, within a Catholic School environment. Since our program is organized as a center, our children share defined and common areas, as reflected in our daily classroom schedules. Teachers and students may move into various learning centers, based on the schedules outlined for each division. This team approach provides the teachers with the opportunity of observing each child so that they may plan for the child's individual program.

Parents of the Early Learning Center are members of the Parent-Teacher Guild. The PTG is active and instrumental in supplementing many programs at Star of the Sea Early Learning Center. Such support is beneficial to our ELC students, as it enables our enrichment programs to be expanded.

Applications are accepted year-round on a space-available basis. The following items must accompany your child's application:

1. Application
2. Census Form
3. Student History
4. Parent Questionnaire
5. Application fee of \$75.00  
(this fee is non-refundable)
6. Copy of your child's Birth Certificate
7. Copy of your child's Baptismal Certificate (if Catholic)
8. \* Teacher's reference report and/or progress report

*\* Star of the Sea ELC will only accept a Teacher's Reference report if it is sent directly from the applicant's former school. We will not accept any Reference report that is delivered by an applicant representative.*

If you have any questions or require assistance in completing the application, please do not hesitate to contact us at 808.734.3840 during school office hours Monday through Friday, 7:30 a.m. to 3:30 p.m.

Thank you for considering Star of the Sea Early Learning Center for your child. We look forward to the opportunity of providing your child with a quality Catholic, Montessori education.

Sincerely,

Dr. Lisa A. Foster, Principal

## **Star of the Sea Early Learning Center Information for Applicants**

### **TUITION FOR THE 2010-2011 SCHOOL YEAR**

<b><i>ALL DIVISIONS:</i></b> <b>\$7,400.00</b> <i>Monthly daycare fees are separate</i>
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Tuition is based on the regular school-day schedule which begins at 8:00 a.m. and ends at 2:15 p.m., from the end of August through the end of May or early June of the following year. A 10-week summer program is offered with separate tuition rates. Please contact Star of the Sea Early Learning Center at 734-3840 in Spring for a summer schedule.

Daily breakfast and a hot lunch are included in the tuition cost.

### **CURRICULUM**

The Montessori and Catholic philosophy are our primary teaching method. The center is organized into the core curriculum areas of Religion, Math, Language, Cosmic, Practical Life and Sensorial. The Practical and Sensorial Life areas are shared. Music and physical education specialists provide enrichment activities weekly.

### **EXTENDED DAY**

Daycare is available for an additional fee on days that school is ordinarily in session. Daycare from 2:45 p.m. to 5:30 p.m. is an additional \$175.00 per month. The monthly fee covers mini-days from 11:15am.

A substantial late fee is assessed if a student is not picked up by the scheduled pick-up time.

### **FINANCIAL ASSISTANCE**

Limited Financial assistance is available. Students who are currently enrolled are given first priority in the assignment of awards. If you have any questions and/or would like information about financial assistance options, please contact the Financial Aid Officer at 734-3840.

### **MEALS AND SNACKS**

The Center provides all meals and snacks. Our policy is that no outside food be brought into the Center unless approved by the Principal. The Principal will review and consider any special request involving students with allergies, religious restrictions, etc. However, if the Center cannot meet the nutritional needs of students through food substitutions, we will request that parents provide a home lunch.

### **PARENT OBSERVATIONS**

It is highly recommended that all parents interested in our program call the ELC to schedule a classroom observation at our Early Learning Center. Observations are scheduled from 8:30 a.m. to 9:30 a.m. so that parents may observe the morning work period. Observations are generally allotted a half-hour time slot.

## **RELIGION**

Religion in our early learning environment is an integral and natural part of all areas of the curriculum. A short prayer is held each morning, and more formal presentations or lessons kept at the developmental level of the young child are a part of weekly curriculum. We also visit the Star of the Sea Church, and the Pastor of Star of the Sea Church visits our students at the Early Learning Center.

## **SCHOOL TOURS**

We offer school tours on a year-round basis. Please call us at 734-3840 to schedule a tour. Tours are approximately 40 minutes in length. Due to the length of the tour, we recommend that children not attend the school tour.

## **STUDENT OBSERVATIONS**

As part of the services we offer, all enrolled students are observed by our staff Child Psychologist.

## **SUMMER PROGRAM**

The Early Learning Center offers a summer program for students currently enrolled and those who have been accepted in the Fall Program. Both the regular and extended day schedules are offered during the summer. More information about our summer program is available in starting Spring. Please call us at 808-734-3840 for a summer program during Spring.

## **TESTING AND OBSERVATIONS**

All prospective students are observed prior to consideration for acceptance, and a written test is administered to children applying for Kindergarten. Parents are notified in writing no later than April 20<sup>th</sup> as to the status of their child's acceptance.

## **UNIFORMS**

All students except children in the Toddler Division are required to wear uniforms. Covered shoes and socks are required. Uniforms are available through our school uniform provider, and all families can place their orders directly with the uniform provider.